



GWS Precision Engineering Limited – Website Privacy Policy and Use of Cookies

About our Policy

Our website privacy policy document outlines how we process and use your personal data.

What data do we collect?

Our company collects the following personal information:

- Contact information, including name, email address and telephone number
- Information regarding your query

How do we collect your data?

You directly provide us with the data we collect. This is done by completing the 'Contact Us' form on our website.

How will we use your data?

We will use the personal data you provide to respond to your enquiry.

Sharing your information

We will not share your personal information with any other party.

How do we store your data?

Your data will be stored securely at our business premises (Unit 10 Powerworks Estate, Slade Green Road, Erith, Kent DA8 2HY).

Your data will only be kept for as long as required to provide you with the support required. After this time it will be disposed of securely.

Marketing

We will not use the personal information that you provide on our website for any marketing purposes.

Your data protection rights:

- **The right to access** – You have the right to request copies of your personal data. We may charge you a small fee for this service
- **The right to rectification** – You have the right to request that we correct any information you believe is inaccurate. You also have the right to require we complete information that you believe is incomplete
- **The right to erasure** – You have the right to request that we erase your personal data, under certain conditions
- **The right to restrict processing** – you have the right to request that we restrict the processing of your personal data, under certain conditions
- **The right to object to processing** – You have the right to object to us processing your personal data, under certain conditions
- **The right to data portability** – you have the right to request that we transfer the data that we have collected to another organisation, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us:

email: diane@gwsprecisionengineering.co.uk

call: 01322 341040

write: Unit 10 Powerworks, Slade Green Road, Erith, Kent DA8 2HY

What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, please visit www.allaboutcookies.org.

How we use cookies?

Our Company uses cookies to improve your experience on our website. We may use a third party, such as Google Analytics, to understand visitor behaviour. This information will only be used in a way that does not identify anyone.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

Our website may contain links to other websites. Our privacy policy applies only to our website. If you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Our company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was created September 2020.

How to contact us

If you have any questions about our company's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us: diane@gwsprecisionengineering.co.uk

Call us: 01322 341030

Write to us: Unit 10 Powerworks, Slade Green Road, Erith, Kent DA8 2HY.

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that GWS Precision Engineering Limited has not addressed your concern in a satisfactory manner, you may contact the Information Commissioners Office www.ico.org.uk.

GWS Precision Engineering Limited Company Registration Number: 06691131. Registered in England and Wales VAT Number: 940 254 346 ISO 9001:2015
